

FACILITY REQUEST FORM
 Avonworth School District, 258 Josephs Lane,
 Pittsburgh, PA 15237
 Phone: 412-369-8738 Fax: 412-369-8746

School Activity

PTA _____
 Booster _____
 Athletic _____

Date/s Not Available	
_____	_____
_____	_____

PRINT OR TYPE ALL INFORMATION/SEE COVER SHEET FOR INSTRUCTIONS

Date of Application:		Building Requested:
Applicant:		Date/s of Activity:
Address:		Time of Activity: From: To:
Phone:		Purpose of Activity:
Signature of Applicant:		Number of Participants:

AREA/LOCATION: (Check appropriate box/boxes, specify where requested)	Gym/Wrestling/Weight Room	Library <input type="checkbox"/>	E X T R A S	Chairs(#)	
	Auditorium			Tables(#)	
	Cafeteria A/B	Dining Area <input type="checkbox"/>		A-V Equipment	
	Classroom(Specify Room #)	Kitchen <input type="checkbox"/>		Piano	
	Grounds(Specify)			Other	
				(Specify)	

FEES		APPROVED BY	SIGNATURE	DATE
Rental	\$	Building Principal:		
Custodial	\$	Athletics & Activities Director:		
Security	\$	Building and Grounds Supervisor:		
Other	\$			
Total	\$	Insurance Form Required: Yes <input type="checkbox"/> No <input type="checkbox"/> Provider:		
		Security Personnel Required: Yes <input type="checkbox"/> No <input type="checkbox"/> Provider		

Copy Distribution: White—Director of Buildings & Grounds **Yellow**—Principal **Pink**—Building Custodian **Golden Rod**—Athletic Director