

**Avonworth School District**  
**258 Josephs Lane**  
**Pittsburgh, PA 15237**  
**Avonworth Board of School Directors**  
**Minutes – Work Session/General Purpose Meeting – February 3, 2020**  
**Avonworth School District – Board Room**  
**7:30 P.M.**

**MEMBERS PRESENT:**

Mr. Beau Blaser, Ms. Sandra Bolain, Ms. Vicki Carlson, Ms. Yu-Ling Cheng, Ms. Kathryn Monti, Mr. Patrick Stewart, Ms. Kristin Thompson, Ms. Danielle White

**MEMBERS ABSENT:**

Mr. John Brandt

**OTHERS PRESENT**

Dr. Thomas Ralston, Superintendent *via telephone, voice verified*  
Mr. Brad Waters, Director, Fiscal Management  
Ms. Keera Dwulit, High School Principal until 9:10 PM  
Mr. Tim Giel, Athletic Director until 9:10 PM  
Ms. Kelly Hansen, Teacher  
Ms. Nancy White, *The Citizen*  
Ms. Cindy Donovan, Board Secretary

**Call to Order**

*Board President, Mr. Beau Blaser, called the Work Session/General Purpose Meeting to order at 7:45 P.M.*

*Mr. Blaser noted the Board went into an Executive Session at 7:25 PM to discuss a personnel matter.*

**Visitors' Comments**

*No Visitor Comments*

**RECESS**

**Motion:** P. Stewart; **Second:** K. Monti; **Motion Carried:** Unanimous Voice Vote to recess to an Executive Session at 7:50 PM to discuss student and personnel matters.

**RESUME**

The Work Session/General Purpose Meeting resumed at 9:00 PM.

*Elementary Counselor, Mrs. Alaina Schrader, gave a presentation for National School Counselor's Week and discussed a mentoring program idea. Dr. Ralston noted the High School is involved with the Mentoring Partnership of SW PA which also sponsors the Everyday Mentoring Program in our Middle School.*

*Mr. Blaser noted the Athletic Committee met this evening in the Board Room at 6:30 P.M. to discuss athletic matters.*

**FOR VOTE THIS EVENING**

**PERSONNEL – K. Thompson/V. Carlson, Co-Chairs**

**Motion:** K. Thompson; **Second:** P. Stewart; **Motion Carried:** Unanimous voice vote to approve Item 1:

1. To accept the resignation of **Ms. Gabrielle Swaney** effective January 14, 2020 pursuant to the terms of the agreement attached hereto as presented. *Resignation*

**Motion:** K. Thompson; **Second:** B. Blaser; **Motion Carried:** Unanimous voice vote to approve Item #2 from the Floor:

2. To accept the resignation of **Mr. Dan Bradley** as Head Varsity Basketball Coach effective February 3, 2020. *Resignation*

**The following items are for discussion for placement on the agenda of the Regular Meeting to be held Monday, February 10, 2020:**

*Approval of the Minutes of the January 6, 2020 Work Session/General Purpose Meeting and the January 13, 2020 Regular Meeting. (Voice Vote)*

**FINANCE – D. White/P. Stewart, Co-Chairs**

- 1.1 Ratify payment of General Fund bills for January, 2020, beginning with Check # \_\_\_\_\_ and ending with Check # \_\_\_\_\_ in the total amount of \$\_\_\_\_\_.
- 1.2 Ratify the January, 2020 payroll in the amount of \$1,172,346.61.
- 1.3 Treasurer’s Report for December, 2019.
- 1.4 Ratify payment of Food Service Fund checks for January, 2020, beginning with Check # \_\_\_\_\_ and ending with Check # \_\_\_\_\_ in the total amount of \$\_\_\_\_\_.
- 1.5 To approve capital project payments of \$5,896.45.
  
2. To approve \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ to attend the annual New Tech Leadership Summit in Dallas, TX May 25-27, 2020 at a cost not to exceed \$3,500.
  
3. To approve \_\_\_\_\_ to attend Fellow training with Great Minds/Wit & Wisdom in Nashville, TN on the following dates: March 12-13, 2020 and April 23-24, 2020 at no cost to the District.

*Dr. Ralston noted that Ms. Schrader will be trained as a National Wit & Wisdom trainer and will get free training to bring back to our staff. When she goes out to other districts to train their staff, our District receives 20% of her salary and benefits package.*

**PERSONNEL – K. Thompson/V. Carlson, Co-Chairs**

1. To accept the resignation of \_\_\_\_\_. (Employee may be held up to 60 days beginning with the resignation date of January 16, 2020 per PA School Code.)

**Personnel, continued**

2. To accept the resignation of custodian, \_\_\_\_\_ effective January 10, 2020.
3. To accept the resignation of Food Service Worker, \_\_\_\_\_, effective January 31, 2020.
4. To accept the resignation of substitute Food Service Worker, \_\_\_\_\_, effective January 15, 2020.
5. To accept the resignation of \_\_\_\_\_, Substitute Food Service Worker, effective February 21, 2020.
6. To approve \_\_\_\_\_ as a Day-to-Day substitute at a rate of \$100/day with no benefits effective February 6, 2020 through March 2, 2020.
7. To approve \_\_\_\_\_ as a Day-to-Day Middle/Elementary School Physical Education Substitute effective March 3 through June 5, 2020 at \$140/day with no benefits, pending requirements of the District.
8. To approve \_\_\_\_\_ as a Long Term Middle/High School Art Substitute retroactive to January 15, 2020 through June 5, 2020, at Category M, Step 1, with benefits, according to the current AEA contract pending requirements of the District.
9. To approve \_\_\_\_\_ as a Long Term Substitute School Nurse for the 2020-2021 School Year, at Category M+24, Step 1, with benefits, according to the current AEA contract, pending requirements of the District.
10. To approve \_\_\_\_\_ as mentor for the Long Term Substitute School Nurse for the 2020-2021 School Year.
11. To approve a change in assignment for \_\_\_\_\_ from a Day-to-Day Substitute for Grade 4 Math/Science/Social Studies at \$140/day with no benefits, to a Long Term Substitute with benefits, at Category M, Step 1, retroactive to August 16, 2019 through June 5, 2020.
12. To approve the request of Custodian, \_\_\_\_\_, for intermittent FMLA beginning February 3, 2020.
13. To approve the request of \_\_\_\_\_, Supervisor of Buildings and Grounds, for FMLA effective January 28, 2020 through April 21, 2020
14. To appoint \_\_\_\_\_ as interim Supervisor of Buildings and Grounds retroactive to January 2, 2020 at a salary of \$\_\_\_\_\_.
15. To approve the request of \_\_\_\_\_ for an educational sabbatical for the 2020-2021 School Year.

**Personnel, continued**

- 16. To approve the Memorandum of Understanding 02-10-20 between the Avonworth School District and the Avonworth Educational Support Association (AESPA).

**BUILDINGS & GROUNDS – P. Stewart/S. Bolain, Co-Chairs**

- 1. To declare several Elementary School library books as obsolete and to donate/dispose of accordingly.
- 2. To declare various old athletic equipment as obsolete and to donate/dispose of accordingly.

**PUBLIC RELATIONS – Y. Cheng/K. Thompson, Co-Chairs**

- 1. To approve the amount of \$1,300 to cover the cost of meals for the Senior Citizen dress rehearsal of the Spring Musical, *Young Frankenstein*, on Thursday, March 26, 2020. (First Student has once again generously offered to donate a bus to transport senior citizens from the Emsworth Borough Building to the dress rehearsal and back.)

**ATHLETICS & ACTIVITIES – J. Brandt/B. Blaser, Co-Chairs**

- 1. To approve \_\_\_\_\_ as supplemental sponsor for the Innovative Arts & Communication Personal Pathway (pro-rated), retroactive to January 15, 2020.
- 2. To approve \_\_\_\_\_ as Head Junior Varsity Baseball Coach beginning with the 2019-2020 School Year, pending requirements of the District.

*Board members asked for more information concerning this candidate's coaching experience.*

- 3. To approve \_\_\_\_\_ as Assistant Junior Varsity Baseball Coach beginning with the 2019-2020 School Year, pending requirements of the District.
- 4. To approve the following coaches for the 2019-2020 Spring sports, pending requirements of the District:

- Baseball – Assistant** \_\_\_\_\_
- Middle School Baseball - Assistant** \_\_\_\_\_
- Softball Varsity – Head** \_\_\_\_\_
- Softball Varsity – Assistant** \_\_\_\_\_
- Softball Varsity – Assistant** \_\_\_\_\_
- 7/8 Softball – Head** \_\_\_\_\_
- 7/8 Softball – Half Time Assistant** \_\_\_\_\_
- 7/8 Softball – Half Time Assistant** \_\_\_\_\_

**Athletics & Activities, continued**

- Track & Field – Head \_\_\_\_\_
- Track & Field – Head Assistant \_\_\_\_\_
- Track & Field – Assistant \_\_\_\_\_
- Track & Field – Assistant \_\_\_\_\_
- Track & Field – Volunteer \_\_\_\_\_
- Middle School Track – Head \_\_\_\_\_
- Middle School Track - Assistant \_\_\_\_\_
- Middle School – Volunteer Assistant \_\_\_\_\_
- Middle School – Volleyball Head \_\_\_\_\_
- Middle School – Volleyball Assistant \_\_\_\_\_

*Board members asked if coaches were evaluated last year. They would also like to know about the training provided to our coaches.*

**POLICY – K. Monti/Y. Cheng, Co-Chairs**

1. To approve retiring the following polices, per PSBA’s recommendation, due to the adoption of updated Policies 103: Nondiscrimination/Discriminatory Harassment - School and Classroom Practices and 104: Nondiscrimination/Discriminatory Harassment - Employment Practices which contain all information pertinent to nondiscrimination and discriminatory harassment.
  - #248 Unlawful Harassment – Pupils
  - #348 Unlawful Harassment – Administrative Employees
  - #448 Unlawful Harassment – Professional Employees
  - #548 Unlawful Harassment – Classified Employees

**Old Business**

*Mr. Waters said we are still on track to close on the property at the end of February/beginning of March. Dr. Ralston said the last Strategic Planning Meeting was held January 29 and they are on track to complete the plan. Matt Hansen of IKM will attend a facility planning meeting scheduled for February 13.*

**New Business**

*No new business.*

**Adjournment**

**Motion:** P. Stewart; **Second:** K. Thompson; **Motion Carried:** Unanimous Voice Vote to adjourn the Work Session/General Purpose Meeting at 9:45 P.M. to an Executive Session to discuss a personnel matter.

Respectfully submitted,

Cindy S. F. Donovan, Board Secretary