

**Avonworth School District  
Regular Meeting - November 11, 2019**

**BOARD NOTES**

The following items were approved at this meeting:

- Approval of the Minutes of the October 7, 2019 Work Session/General Purpose Meeting and the October 14, 2019 Regular Meeting. (Voice Vote)
- Ratify payment of General Fund bills for October, 2019, beginning with Check #47553 and ending with Check #47851 in the total amount of \$1,401,779.81.
- Ratify the October, 2019 payroll in the amount of \$1,258,627.63.
- Treasurer's Report for September, 2019.
- Ratify payment of Food Service Fund checks for October, 2019, beginning with Check #2682 and ending with Check #2686 in the total amount of \$25,213.46.
- The following EITC letters retroactive to October 21, 2019:
  - A. The Pittsburgh Center for Arts & Media through its Artist Residency Program
  - B. BotsIQ
- **Mr. Brad Waters** and **Mr. Mike Hall** to write a School Safety State grant in the amount of \$449,755.00.
- **Mr. Mike Mancuso** and **Mr. Phil Coffin** to attend the PSAHPERD State Conference December 5-6, 2019 in Manheim, PA, at a cost not to exceed \$1,526.
- The EITC Letter of Support to accompany the renewal application of the Pittsburgh Irish & Classical Theatre.
- To correct the motion from October 14, 2019 to show **Ms. Katie Straley** as a tutor (not shared) for the 2019-2020 School Year and approve the following as additional tutors for the 2019-2020 School Year:

<b>Ms. Stefanie Weigand</b> (shared)	<b>Ms. Becky Kolesar</b>
<b>Ms. Tracy Harris</b>	<b>Ms. Danielle Wilkerson</b>
- To approve the request of **Ms. Mara Alterio** for an educational sabbatical for the 2020-2021 School Year.
- To approve the School Resource Officer Agreement as attached.
- To accept the resignation of **Ms. Melanie Meiser** effective November 4, 2019.
- **Ms. Ann Tadler** as a Substitute Food Service Worker for the 2019-2020 School Year, with no benefits, retroactive to November 4, 2019, pending requirements of the District.
- To approve the request of **Ms. Sherah Rothman** for FMLA from approximately April 14, 2020 through June 8, 2020.
- To approve the Level One curriculum document written by **Ms. Amanda White** and **Ms. Julie Tullar** for Literacy and Numeracy and payment of \$962.00 to each for writing the equivalent of a one year course according to the current AEA contract.
- To declare several High School library books as obsolete and to donate/dispose of accordingly.
- To declare approximately 50 Choir robes as obsolete and to donate/dispose of accordingly.
- To declare two ping pong tables as obsolete and to sell or dispose of accordingly.
- To approve continued participation in the Western Pennsylvania Electric Consortium. The new contract period will begin on the meter read date in January, 2021, and extend for a one, two, or three year period based on pricing received from up to six major electric suppliers.
- To approve the 2020-2021 School Calendar Version 1 as attached.

Board Notes – Regular Meeting November 11, 2019

- To correct the motion from October 14, 2019 and approve **Ms. Tiffany White** as the sole coach of the Bocce team and **Ms. Jennifer Wickert** as a volunteer for the Bocce team for the 2019-2020 School Year.
- To approve **Ms. Tiffany White** as a volunteer sponsor of the Unified Club for the 2019-2020 School Year.
- To approve **Mr. Tanner Wiltrout** as the Assistant Varsity Wrestling Coach for the 2019-2020 School Year, pending requirements of the District.
- To approve **Mr. Aaron Rouda** as the Assistant Middle School Wrestling Coach for the 2019-2020 School Year, pending requirements of the District.
- To approve the request of **Ms. Lynn Hartle** for her daughter, a 10th grade student, to compete again this year as a non-school team competitor (independent) in gymnastics under the Avonworth name.
- To approve **Ms. Nicole Bova** as a spotter/coach for a 10th grade student competing as a non-school team competitor (independent) in gymnastics under the Avonworth name for the 2019-2020 School Year, pending requirements of the District.
- To approve **Mr. William Guess, Mr. Ronnie Ziccardi, and Ms. Katie Libbon** to accompany High School and Middle School Marching Band students to Cleveland, OH for an overnight trip from March 6-8, 2020. Transportation and lodging will be paid by the Avonworth Band Boosters Association. There is no cost to the District as no school days will be missed.

## SCHOOL RESOURCE OFFICER AGREEMENT

This Agreement is made this 22 day of Oct, 2019, by and between the SCHOOL DISTRICT OF AVONWORTH (hereinafter "School District"), and the OHIO TOWNSHIP POLICE DEPARTMENT (hereinafter "Police Department") as follows:

### WITNESSETH:

WHEREAS, the Police Department agrees to provide the School District with a School Resource Officer (SRO) Program in the School District; and

WHEREAS, the School District and the Police Department desire to set forth in this SRO Agreement the specific terms and conditions of the services to be performed and provided by the SROs in the School District;

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

**1. Cost of the SRO Program**

- A. The cost of the SRO Program shall be paid by the parties as set forth in Exhibit A, which is attached hereto and incorporated herein by this reference.

**2. Employment of School Resource Officers**

- A. The SROs shall be employees of the Police Department and shall be subject to the administration, supervision, and control of the Police Department.
- B. The SROs shall be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of this Agreement.
- C. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline SROs.
- D. A joint committee composed of representatives of the Police Department and the School District shall make recommendations for the SRO positions to the Chief of Police who shall assign such officers. If a principal is dissatisfied with an SRO who has been assigned to that principal's school, then that principal may request that the Chief of Police assign a different officer as the SRO for that school.

- E. One SRO shall be assigned to each campus of the School District. Any reduction or addition to the SRO staffing shall be by mutual consent of both parties.

**3. Duty Hours**

- A. SRO duty hours shall be determined by the provisions of the labor agreement between the Police Department and the School District. Whenever possible, it is the intent of the parties that the SRO's duty hours shall conform to the school day.
- B. It is understood and agreed that time spent by SROs attending municipal court, juvenile court, and/or criminal cases arising from and/or out of their employment as an SRO shall be considered as hours worked under this Agreement.
- C. In the event of an emergency, if one or more SROs are ordered by the Police Department to leave their school during normal duty hours as described above and to perform other services for the Police Department, then the time spent shall not be considered hours worked under this Agreement. In such an event, the compensation paid by the School District to the Police Department shall be reduced by the number of hours of SRO service not provided to the School District or the hours shall be made up in a manner determined by mutual agreement of the parties.
- D. In the event an SRO is absent from work, the SRO shall notify his or her supervisor in the Police Department and the principal of the school to which the SRO is assigned. The Police Department will assign another SRO qualified officer, if available, to substitute for the SRO who is absent beginning with the sixth consecutive day of absence.

**4. Term of Agreement**

The initial term of this Agreement is three years commencing on the first student day of the 2019-2020 School Year and ending on the last day of the 2022-2023 School Year; however, should either party encounter budgetary constraints that make the continuation of this agreement impractical, then either party may cancel this agreement upon sixty days' notice to the other. Following the initial five year term, this agreement shall be automatically renewed for successive one year periods unless either party requests termination or modification of this agreement. This request will be made in writing.

## **5. Duties of School Resource Officers**

The SRO's duties will include, but not be limited to, the following:

- A. To be an extension of the principal's office for assignments consistent with this Agreement.**
- B. To be a visible, active law enforcement figure on campus dealing with law enforcement matters and school code violations originating on the assigned campus. As to school code violations, the SRO will take the student to the principal's office for discipline to be meted out by school officials.**
- C. To act as the designee of the campus administrator in maintaining the physical plant of the assigned campus to provide a safe environment as to law enforcement matters and school code violations. This includes building(s), grounds, parking lot(s), lockers and other public school property. As to school code violations, the SRO will take the student to the principal's office for discipline to be meted out by school officials.**
- D. To provide a classroom resource for law education using approved materials.**
- E. To be a resource for students which will enable them to be associated with a law enforcement figure and role model in the students' environment.**
- F. To be a resource for teachers, parents, and students for conferences on an individual basis dealing with individual problems or questions, particularly in the area of substance control.**
- G. To make appearances before site councils, parent groups, and other groups associated with the campus and as a speaker on a variety of requested topics, particularly drug and alcohol abuse.**
- H. To document activities of all SROs on and off campus and as a compiler of a monthly report to be provided to the Police Department and to the principal of the assigned school.**
- I. The SRO will be involved in school discipline. When it pertains to preventing a disruption that would, if ignored, place students, faculty, and staff at risk of harm, the SRO will resolve the problem to preserve the school climate. As to school code violations the SRO will take the student to the principal's office for discipline to be meted out by school officials.**

- J. **IN ALL OTHER CASES, disciplining students is a School District responsibility and the SRO will take students who violate the code of conduct to the principal where school discipline can be meted out.**
- K. **It will be the responsibility of the SRO to report all crimes originating on campus. Information on cases that are worked off-campus by the Police Department or other agencies involving students on a campus served by an SRO will be provided to the SRO, but the SRO will not normally be actively involved in off-campus investigation(s).**
- L. **The SRO will share information with the administrator about persons and conditions that pertain to campus safety concerns.**
- M. **The SRO will be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, etc., that offer assistance to dependency– and delinquency-prone youths and their families. Referrals will be made when necessary.**
- N. **The SRO and the principal will develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.**
- O. **The SRO will coordinate all of his/her activities with the principal and staff members concerned and will seek permission, guidance, and advice prior to enacting any programs within the school.**
- P. **The SRO may be asked to provide community wide crime prevention presentations that include, but are not limited to:**
  - 1) **Drugs and the law – adult and juvenile**
  - 2) **Alcohol and the law – adult and juvenile**
  - 3) **Sexual assault prevention**
  - 4) **Safety programs – adult and juvenile**
  - 5) **Assistance in other crime prevention programs as assigned**
- Q. **The SROs will wear approved department uniform, formal business attire or business casual with appropriate logos and name badges depending on the time of school year, the type of school activity or program, and the requests of the school and/or police department. The Chief of Police and the principal shall jointly set expectations and resolve any disputes in this area.**
- R. **The SROs will wear their department authorized duty weapons in accordance with department policy.**

**6. Chain of Command**

- A. As employees of the Police Department, SROs will be subject to the chain of command of the Police Department.
- B. In the performance of their duties, SROs shall coordinate and communicate with the principal or the principals' designee of the school to which they are assigned.

**7. Transporting Students**

- A. SROs shall not transport students in Police Department vehicles except:
  - 1) When the students are victims of a crime, under arrest, or some other emergency circumstances exist; and
  - 2) When students are suspended and/or sent home from school pursuant to school disciplinary actions, if the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period and the student is disruptive/disorderly, and his/her continued presence on campus is a threat to the safety and welfare of other students and school personnel.
- B. Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. SROs shall not transport students in their personal vehicles.
- C. SROs shall notify school personnel upon removing a student from campus.

**8. Access to Education Records**

- A. School officials shall allow SROs to inspect and copy any public records maintained by the school to the extent allowed by law.
- B. If some information in a student's record is needed in an emergency to protect the health or safety of the student or other individuals, school officials shall disclose to the SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.

- C. If confidential student record information is needed by an SRO, but no emergency situation exists, the information may be released only as allowed by law.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

By: Chief Joseph Hanney

By: Thomas W. Ralston  
Thomas W. Ralston, Ed.D., Superintendent

## Exhibit A

### 2019-2020 SRO Rates

- 1) Corporal Simcoviak - \$470.00 per day
- 2) Officer Weaver - \$296.00 per day

Rates to be adjusted for each subsequent school year based on Ohio Township Police Department cost for each officer and agreement by School District.

## 2020 - 2021 AVONWORTH SCHOOL CALENDAR

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### 2 Hour Delays

Orientation Day/Educational Planning (New Teachers)  
 Orientation Day/Educational Planning/Clerical (All Teachers)  
 Middle School (Grades 7& 8) Student/Parent Curriculum Night 6:30-8:30 P.M.  
 Avonworth Elementary Curriculum Night (Grades 3 - 6) 6:30 - 8:30 P.M.  
First Day for Students Grades 1-12  
First Day for Kindergarten Students  
 Avonworth Primary Center Curriculum Night (Grades 1 - 2) 6:30 - 8:30 P.M.  
 Labor Day (Schools Closed)  
 High School Open House (Grades 9 - 12) 6:30 - 8:00 P.M.  
 2 Hour Delay (Teacher In-service/Schools in Session)  
 Act 80 Day Columbus Day (Schools Closed for Students)  
 Act 80 Day (Schools Closed for Students)  
 Parent/Teacher Conference Day (Schools Closed for Students)  
 Thanksgiving Vacation (Schools Closed)  
Schools in Session  
 2 Hour Delay (Teacher In-service/Schools in Session)  
 Winter Vacation (Schools Closed)  
Schools in Session  
 Act 80 Day & Evaluation Martin Luther King Day (Schools Closed for Students)  
 Act 80 Day Presidents Day (Schools Closed for Students)  
 Parent/Teacher Conference Day (Schools Closed for Students)  
 2 Hour Delay (Teacher In-service/Schools in Session)  
 Reserved Snow Make-Up Day  
 Spring Vacation (Schools Closed)  
Schools in Session  
 2 Hour Delay (Teacher In-service/Schools in Session)  
 Memorial Day (Schools Closed)  
 Last Day for Kindergarten Students  
 Last Day for Seniors & Graduation  
 Last day for Students Grades 1-11  
 Last Teacher Day/Clerical

September 16

December 9

March 10

May 5

August 18-19  
 August 20-21, 24-25  
 August  
 August  
 August 26  
 August  
 August  
 September 7  
 September  
  
 October 12  
 November 16  
 November 25  
 November 26, 27, 30  
 December 1  
  
 December 24 - January 1  
 January 4  
 January 18  
 February 15  
 March 5  
  
 March 15  
 March 29 - April 2, April 5  
 April 6  
  
 May 31  
 May  
 June 4  
 June 9  
 June 10

*Due to Emergency Closing of School--*

*"6" Days reserved to be made up are in this order: March 15, April 5, March 29, 30, 31, April 1*